

**TRAVEL CLAIM BILL**

(TO BE FILLED BY THE CLAIMANT)

**ANNEXURE -2B**

**SOCIETY FOR INNOVATION AND DEVELOPMENT**  
**INNOVATION CENTRE, INDIAN INSTITUTE OF SCIENCE CAMPUS**  
**BANGALORE 560012**

<b>From:</b> _____ <b>Date:</b> _____	<b>To:</b> _____ THE CHIEF EXECUTIVE SOCIETY FOR INNOVATION AND DEVELOPMENT INNOVATION CENTRE EXTENSION, IISC CAMPUS
<b>PROJECT CODE:PC</b>	
<b>REF: Advance of Rs. .... drawn vide letter No: ..... Dated: .....</b>	

**Purpose:** .....

**Travel Programm -- [please see reverse]**

**Travel Claim**

A	A. AIR TRAVEL	AMOUNT (Rs.)	B. TRAIN TRAVEL	AMOUNT (Rs.)	C. ROAD TRAVEL	AMOUNT (Rs.)	TOTAL AMOUNT (Rs.)
B	Stay Expenses			Period From		Period To	
	1) Hotel / Guest House / Cottage						-----
	2) Food Expenses						-----
	3) Local Conveyance						-----
	4) Others (give details)						-----
	5)						-----
	6)						-----
	D	Any other items of expenditure admissible with details					Rs.
Nett Total Rs.							
Advance drawn Rs.							
Balance Rs.							

Certified that:

- i) I travelled in the class / mode of travel to which I am entitled.
- ii) I was present in the camp on all days for which the daily allowance has been claimed.
- iii) The distances for which local fare is claimed are correct to the best of my knowledge.
- iv) I have not drawn T.A. for the above journey from any other source.
- v) I have not received local hospitality and local conveyance from any other source.

**Forwarded through**

.....  
 CPE of Project

.....  
 Signature

Travel Program

FROM	DATE	TIME

To	DATE	TIME

MODE OF TRAVEL

FOR SID OFFICE USE		
<div>PASSED FOR Rs. .... Debit PC. ....</div> <div>Adjustment Rs. .... Credit .....</div> <div>For Payment Rs.....</div> <div>Accounts Asst.                  Accounts Executive                  Chief Executive</div>		<div>Accounting Entry:</div> <div>Entered on (Date) ..... by ..... (Initials)</div> <div>Entry Details: .....</div> <div>.....</div>